About Application Documents

All application documents must be filled in and prepared by the applicant himself/herself, except for the signatures of parents or their supervisor. Please note that if it is discovered after the application has been submitted that an agent has prepared the application documents, disciplinary action may be taken against the applicant.

I. Required Documents

	Required Documents	Content of documents
①	Application form	Fill in the required information. Please don't forget to include a photo of your face
②	Graduation/completion certificate of university/institute	Certificate of graduation/completion (expected) from the last school attended, and if the applicant has a degree, a certificate confirming said degree. *The certificate of (expected) graduation/completion must be able to confirm the length of time the applicant was enrolled in the school. *If the degree is listed on the certificate of graduation/completion (expected), a certificate confirming the degree is not required. *Applicants who are expected to graduate/complete their studies must submit their certificate of graduation/completion after graduation. *If the applicant's name is different from that of when he/she was enrolled in school, please attach a document that shows this fact. *If the applicant's last educational background was at an educational institution in China, please attach a copy of the Ministry of Education's Certificate of Academic Record, 教育部学歴証書電子注冊備案表, or the Ministry of Education's Report of Academic Record, 教育部学籍在線験証報告.
③	Academic Transcripts from the last school attended	
④	Resume	Fill in the required information. *If you are filling out the resume in a language other than Japanese or English, please be sure to provide a version in Japanese or English as well.
⑤	Purpose of Study	Fill in the required information. If you are filling out the form in a language other than Japanese or English, please be sure to provide a version in Japanese or English as well.
⑥	Screening fee payment	Please pay the screening fee of 9,800 yen + handling fee to Iwate University by credit card. Handling fee will vary depending on the number of applicants. Applicants should contact us once by April 29 at the address below. After the fee is finalized, we will inform you of the URL necessary for credit card payment. Address: hiseiki@iwate-u.ac.jp Subject: About payment of screening fee (name) Please fill out your name in "(name)" The screening fee is non-refundable for any reason after the application documents are received.
⑦	Consent form for handling personal information	Agree and sign the form. *Please submit either the Japanese or English version, whichever you prefer.

	Required Documents	Content of documents
⑧	Application for certificate of eligibility	Fill in the required information.
⑨	Various Confirmation Forms	Fill in the required information. Please attach a document certifying your Japanese language ability (certificate of passing the “Japanese Language Proficiency Test” or a certificate issued by the educational institution where you received Japanese language education), if any.
⑩	Face photo the data	Face photo for proof 4 cm (H) x 3 cm (W), taken within 6 months prior to application. Must be a clear photo of the upper half of the body without a cap and against a simple background. Photographs that have been edited are not acceptable.
⑪	Document certifying the ability to pay all expenses while in Japan	(1) If the applicant himself/herself pays the expenses: ・Certificate of bank balance of the applicant (2) If someone other than the applicant himself/herself pays the expenses: ・Certificate of bank balance of the sponsor ・Documents proving the relationship between the applicant and the sponsor
⑫	Passport copy *Only for those who have a passport	Please submit a page with the passport number, holder’ s name and photo

II. Submission Deadline, and Where to Submit the Documents

	Submission Deadline	Where and how to submit
① ② ③ ④ ⑤	Due at 17:00, May 7, 2026 Please obtain prior approval from the faculty member you wish to be supervised by. Also, please be sure to prepare your documents so that you can submit them to the Student Services Division by the deadline	Submit to: Supervisor How to submit: After receiving approval, submit the completed application form ①～⑤ via e-mail. Please ask your supervisor to sign the application form and submit it by 17:00 on May 7 at the Student Center, Building A, Counter 1.
① ② ③ ④ ⑤ ⑦ ⑧ ⑨ ⑩ ⑪ ⑫	Due at 17:00, May 7, 2026	Submit to: hiseiki@iwate-u.ac.jp Method: Please submit as email attachments. Please submit ①～⑤ directly to "hiseiki@iwate-u.ac.jp" in addition to those submitted to your supervisor. Please send ①, ④ and ⑤ in Excel format, as the information you have entered is required. Your photo and the signature of your supervisor in ① may be left blank. For ⑦, please send a PDF file of what you have signed. If you cannot submit ⑧～⑫ by May 7, be sure to contact the Academic Affairs Division.